

Policy: Graduate Medical Education  
Subject: Work Environment

GME POLICY NO. 2005.12  
Effective Date 6/14/04  
Revision Date 4/05  
GMEC Approval 5/9/05

---

**I. Policy**

It is an ACGME Institutional Requirement that the Sponsoring Institution's GMEC develop and implement a formal written policy governing work environment.

**II. Scope**

All ACGME, AOA, and ADA approved postgraduate training programs at Lehigh Valley Hospital and Health Network (LVHHN).

**III. Definitions**

ACGME – Accreditation Council for Graduate Medical Education

ADA – American Dental Association

AOA – American Osteopathic Association

GMEC – Graduate Medical Education Committee

Sponsoring Institution – The institution that assumes the ultimate responsibility for a program of GME.

Participating Institution – The institution that provides some part of the resident's training outside of LVH.

**IV. Procedure**

A. *The institution (within LVH and all participating institutions) must provide services and develop systems, ensured by the residency programs, to minimize the work of residents that is extraneous to their educational programs.*

1. *Residents on duty in the hospital must be provided adequate and appropriate food services 24 hours a day.*
2. *Residents on call must be provided with adequate and appropriate sleeping quarters.*
3. *Patient support services, such as intravenous services, phlebotomy services, and laboratory services, as well as messenger and transporter services must be provided in a manner appropriate to and consistent with educational objectives and patient care.*
4. *An effective laboratory and radiologic information retrieval system must be in place to provide for appropriate conduct of the educational programs and quality and timely patient care.*



Network reserves the right unilaterally to revise, modify, review, rescind or alter the terms and conditions of the policy within the constraints of the law, by giving reasonable notice.

**XI. Others** – N/A